

Exchange Programme for Judicial Authorities (2019)

BILATERAL EXCHANGES BETWEEN COURTS/PROSECUTION OFFICES OF THE EU MEMBER STATES

CALL FOR EXPRESSION OF INTEREST

Subject:

The European Judicial Training Network is launching a call for expression of interest for the organization of bilateral exchanges between courts/prosecutor's offices of the EU Member States (EU MS) in the framework of the Exchange Programme for Judicial Authorities 2019.

The main objective of the EJTN Exchange Programme is to develop mutual trust between judicial authorities and the feeling of belonging to a common European judicial area to promote the mutual recognition of judicial decisions by getting to know each other better and working together.

In an exchange between two courts/prosecutors' offices of two different EU MS, one court/prosecutor's office from an EU MS will send judges/prosecutors to the corresponding court/prosecutor's office of the other EU MS, who will act as the hosting institution.

Hosting agreement

Having established a reliable contact to the hosting institution proved as crucial for the implementation of a bilateral exchange in the past. It has therefore been decided that a hosting agreement in the form of the template available online shall be included in the application submission.

Reciprocity:

A bilateral exchange does not imply automatic reciprocity. When reciprocity in bilateral exchanges is desirable, it is not compulsory. Projects for a bilateral exchange with reciprocal visits must include a formal declaration from both parties involved that all necessary measures have been taken to ensure their participation as visiting and as hosting court alike.

Format:

- Length: five working days. (Possibility to reduce to three full working days upon request);
- Size of the groups: the delegations shall be composed of 5 participants;
- Language: the working language shall be determined by the courts involved in the exchange. Interpretation costs will not be covered by EJTN.

Application procedure:

The call for expression of interest will be disseminated through the contacts points of the EJTN Exchange Programme in the EU MS.

Applications shall be made by the court/prosecution office wishing to visit the partner court/prosecution office. Should both involved courts/prosecution offices wish to visit each other in the same year (reciprocal visits), they must both submit an application. Should they wish to take part, the delegations of receiving courts/prosecution offices in 2018 shall apply again.

The applications and all accompanying documents shall be sent to the National Training Institutions who make a pre-selection to be submitted to the Secretariat.

There is no formal application form to be filled in by applicant courts/prosecution offices. Interested courts/prosecution offices are invited to submit a detailed project including the following minimum items:

- Hosting agreement duly filled and signed by the court/prosecution office with which the exchange is to take place (the corresponding court/prosecution office in the other EU MS shall be identified prior to the application as the identification of potential hosting courts/prosecution offices will not be assumed by EJTN);
- name of a contact person at the hosting court/prosecution office as well as their contact data (e-mail and telephone)
- description of the aim of the exchange (in line with the above-mentioned objectives of the Exchange Programme);
- topics to be tackled during the exchange (possibly a draft programme). EU law/judicial cooperation instruments shall be covered amongst the topics;
- the composition of the visiting/receiving delegations (if the information is not available, the number of participants in both delegations). The delegation can comprise court staff members although the majority of the participants **must** be constituted by judges and/or prosecutors;
- Confirmation that the national contact point of the host country has been informed about the exchange project.

Financial conditions:

Bilateral exchanges between courts/prosecution offices of the EU MS will be governed by the financial rules of the EJTN Exchange Programme. Each visiting participant will receive a per diem for his/her subsistence expenses during the stay abroad and will be reimbursed for their travel expenses from the court/prosecution office of origin to the visited court/prosecution office according to the financial rules laid down in the "Practical Guide to the Exchange Programme 2019". The costs of the hosting courts/prosecution offices will not be covered by EJTN.

Evaluation:

A report/evaluation will have to be submitted by the concerned courts/prosecution offices after the exchange. In order to have a complete view, the reports shall contain information derived from the assessment provided by the following: the visiting group, the hosting group and the hosting institution.

The results of the assessment should determine therefore in what ways the activity of the host institution was affected throughout the exchange (if the case).

Further information about how to draft the report will be provided to participating delegations prior to their exchange.

Calendar:

The exchanges will have to take place in 2019 and finish no later than 31 December 2019



European Judicial Training Network
Réseau Européen de Formation Judiciaire



ANNEX

List of Exchange Programme contact points

Country	Institution	Competence	Name CP	email adresse	Phone
Austria	Bundesministerium für Justiz	ordinary judges, prosecutors, trainers	Ms. Sabine TAGWERKER	Sabine.Tagwerker@bmvrdj.gv.at	+43 1 52152 2732
	Association of Austrian Administrative Judges	administrative judges	Ms. Susanna GAMAUF-BOIGNER	susanna.gamauf-boigner@uvs.wien.gv.at	+43 1 4000 38782
Belgium	Institut de Formation Judiciaire/Instituut voor gerechtelijke opleiding	ordinary judges, prosecutors, trainers	Ms. Karin CARLENS	karin.carlens@igo-ifj.be	+32(2)518 49 61
Bulgaria	National Institute of Justice	ordinary judges, prosecutors, trainers	Mr. Stanislav GRIGOROV	s.grigorov@nij.bg	+359 2 9359 118
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Cyprus	Supreme Court	judges	Ms. Natassa PAPANICOLAOU	npapanicolaou@sc.judicial.gov.cy	+357-22-865737
Czech Republic	Justicni Akademie	ordinary and administrative judges, prosecutors, trainers	Ms. Renata VYSTRCILOVA	rvystrcilova@akademie.justice.cz	+420 573 505 175
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Denmark	Danish Court Administration	Judges, administrative judges	Ms. Marianne GRAM NYBROE	mgn@domstolsstyrelsen.dk	+ 45 99 68 42 91

Estonia	Prosecutor's Office of Estonia	Prosecutors, trainers	Ms. Marianne TIIGIMAA	Marianne.Tiigimaa@prokuratuur.ee	+372 613 9418
	Supreme Court of Estonia	ordinary, administrative judges and trainers	Mr. Tanel KASK	tanel.kask@riigikohus.ee	+372 7 309 075
			Mr. Marcus NIIN	marcus.niin@riigikohus.ee	+372 7 309 086
Finland	Oikeusministeriö	judges and prosecutors	Ms. Sari PIIROINEN	sari.piiroinen@om.fi	+358 295 150 277
France	Ecole Nationale de la Magistrature	ordinary judges, prosecutors, trainers	Ms. Myriam ELEORE	myriam.eleore@justice.fr	+33 1 44 41 99 54
	Conseil d'Etat	administrative judges	Ms. Marie DELORD	marie.delord@conseil-etat.fr	+33 1 40 20 82 32
Germany	Bundesministerium der Justiz	ordinary and administrative judges, prosecutors	Ms. Isabel BACHOLKE	RB6@bmjv.bund.de	Monday-Wednesday: +49 30 18 580-9609 Thursday-Friday: +49 30 18 580 - 9667 Request to be made by e-mail
Greece	National School for judges	judges, trainers	Ms. Effie PAPADOPOULOU	info@esdi.gr	+302310 494132
	General Prosecutor's Office of the Supreme Court of Greece	prosecutors	Mr. Ilias KONSTANTAKOPOULOS	I.Konstantakopoulos@rp-grece.be	+32 25515760
Hungary	Hungarian Judicial Academy	ordinary judges	Ms. Bernadett Erzsebet SIMKO	SimkoB@obh.birosag.hu	+36 1 487 6803
	Office of the Prosecutor General	prosecutors	Mr. Gábor SZÉPLAKI-NAGY	szeplakinagy.gabor@mku.hu	+36 1 354 55 05
Italy	Scuola Superiore della Magistratura	ordinary judges, prosecutors, trainers	Ms. Antonella ROCCA	internazionale@scuolamagistratura.it	+39 (0)6 85334226
	Consiglio di Presidenza della Giustizia Amministrativa	administrative judges, sending only	Mr. Francesco GUARRACINO	fguarrac@gmail.com	+39 320 7983753
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Latvia	Latvian Judicial Training Center	ordinary and administrative judges	Ms. Endija Logina	endija@ltmc.lv	+371 67895877

	Latvian General Prosecution Office	prosecutors	Ms. Renāte ĶIPLOKA	renate.kiploka@lrp.gov.lv	+371 26523162
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Lithuania	National Courts Administration of the Republic of Lithuania	ordinary and administrative judges	Ms. Guoda PAUZAITE	guoda.pauzaite@teismai.lt	+370 5 251 4126
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Luxembourg	Parquet général du Grand-Duché du Luxembourg	ordinary and administrative judges, prosecutors	Mr. Marc SCHILTZ	marc.schiltz@justice.etat.lu	+ 352 475 981 332
Malta	Judicial Studies Committee	Judges, administrative judges	Ms. Danielle PACE GRIMA	danielle.pace-grima@gov.mt	
Netherlands	Studiecentrum Rechtspleging (SSR)	ordinary judges, prosecutors, trainers	Ms. Elise BLOEM	e.bloem@ssr.nl	+316 1178 8430
			Ms. Nathalie GLIME	Glime@ssr.nl ssr.international@ssr.nl	+31 88 361 3212
Poland	National School of the Judiciary and Public Prosecution	ordinary judges, prosecutors sending only, trainers	Ms. Anna NATORSKA-MICHROWSKA	a.michrowska@kssip.gov.pl exchange@kssip.gov.pl	+48 81 440 87 16
		ordinary judges, prosecutors - hosting only	Ms. Katarzyna KRYSIK	k.krysiak@kssip.gov.pl exchange@kssip.gov.pl	+48 693 840 574
	Supreme Administrative Court	administrative judges	Ms. Marta KULIKOWSKA	mkulikowska@nsa.gov.pl	+48 22 551 67 08
Portugal	Centro de Estudos Judiciarios	ordinary and administrative judges, prosecutors, trainers	Ms. Cristina MESSIAS	cristina.c.messias@mail.cej.mj.pt	+351 21 884 56 00
			Ms. Ana INÁCIO	ana.m.inacio@mail.cej.mj.pt	+351 21 884 56 74/ 00
Romania	National Institute of Magistracy	ordinary and administrative judges, prosecutors, trainers	Ms. Diana MIHAILA	dilica@just.ro	+40 21 407 62 53
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Slovenia	Ministry of Justice Judicial Training Center	ordinary and administrative judges, prosecutors	Ms. Jurka PAVLOVCIC ILOVAR	Jurka.Pavlovic-Ilovar@gov.si	+386 1 369 52 38
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Sweden	Domstolsakademin, Domstolsverket	ordinary and administrative judges, trainers	Ms. Ann-Marie BASUN	ann-marie.basun@dom.se	+4636442 21 32 mobile +46739-18 58 48
Sweden	General Prosecutor's Office	Prosecutors, trainers	Central: Ms Susanne Nord-ANDERSSON Ms Lisa SPENCER AIAKOS: Ms Ulrika ROSÉN ST, SV, specialized: Mr Göran KVIST Head of training Unit: Mr Pär ANDERSSON	Susanne.NordAndersson@aklagare.se Lisa.Spencer@aklagare.se Ulrika.Rosen@aklagare.se Goran.Kvist@aklagare.se Par.R.Andersson@aklagare.se	+46 10 562 50 52
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